|  |  |
| --- | --- |
| Management no. |  |

Human Rights Due Diligence Management Review Record

|  |  |  |  |
| --- | --- | --- | --- |
| Preparation date |  | Prepared by |  |
| Implementation date |  | Implementation location |  |
| Attendees |  | | |
| Report contents and decisions | | | |
| Measures against adverse impacts on human rights that have occurred through to the present | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| External and internal issues relating to Human Rights DD | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| Changes to compliance obligations as well as the needs and expectations of stakeholders | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| Changes to operations conducted by the organization, products and services handled, procurement items, and suppliers | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| Risk status | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| ・The status of the measures prescribed to meet compliance obligations | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| Records of complaints and problems | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| Monitoring and measurement results | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| Status of compliance with compliance obligations | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| Results of internal and external audits | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| Information from third-party contact points | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| The status of management resources assigned to Human Rights Due Diligence | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |
| Proposals for improvements from departments and the manager in charge | | | |
| Report contents |  | | |
| Decisions |  | | |
| Attached materials |  | | |

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| **Top management output** | | | | |
| The conclusion that Human Rights DD is appropriate, valid, and effective | |  | | |
| Instructions for improvements | |  | | |
| Decisions on management resources | |  | | |
| Other | |  | | |
| Approval date |  | | Approved by | seal |